

September 2012

National Housekeeping Week at UNCG

So many times in the morning we walk into our office, classroom, and restrooms, and don't really think about the fact that the floors were mopped and the trash was taken out last night.

Everyone wants a clean work environment. A well organized and clean workplace helps to make everyone more productive. A clean and sanitized restroom is a must in any working environment to ensure safety and reduce the risk of spreading germs. Each space is unique and some require specialized tasks. The Facility Services staff work very hard to make sure good customer service is received by all departments on campus. They service sixty buildings on a regular basis.

This year for National Housekeeping Week the UNCG staff were treated to coffee and doughnuts in the Elliott University Center on Tuesday along with a program presented by Ada Baldwin. Guest speaker for the day shift program was Deb Carley, UNCG Director of Personnel Services, and guest speaker for the night shift program was Rod Wyatt, UNCG Director of Human Resources. Each employee also received a Certificate of Appreciation from the department.

Housekeeping Solutions Magazine Features UNCG Facility Services

Facility Services was featured as the cover story this month in Housekeeping Solutions magazine. This article highlights the custodial staff and innovation within Facility Services. This team is the reason UNCG leads the way in cleaning for health and greening the cleaning process. In fact, they represent one of the first departments in the University of North Carolina system to implement a green cleaning program. But Ada says none of this would have been possible without a committed and well-trained staff that values the contributions they make.

With a staff of 120 maintaining 60 buildings that include academic and athletic facilities, Ada admits that cleaning on campus is both challenging and important. Facility cleanliness is often one of the first things people notice when they visit. If visitors see a dirty lobby or unkempt restroom, they may opt to look elsewhere for their education. Please see the link below to read the entire story. (see <http://www.cleanlink.com/hs/article/Ada-Baldwin-and-the-UNCG-Put-People-First--14685>)

Professional Grounds Management Society Awards UNCG Facilities Operations Grounds Division

.Congratulations to Chris Fay and our Grounds staff! They have recently been notified that they will receive the Professional Grounds Management Society (PGMS) Green Star "Grand" Award in the Urban University Grounds category. UNCG will receive the only Grand award in this category this year. Two other universities will receive an Honor award and one will receive a Merit award in this category. The Green Star Award has three levels (Grand, Honor, and Merit) of which Grand is the highest level (see <http://pgms.org/green-star-awards/>). This is a national award for grounds maintained at a high degree of excellence.

The award will be presented during the 2012 PGMS School of Grounds Management held in conjunction with the GIE+EXPO in Louisville, KY, from October 24-27, 2012. Grand Award winners will be featured in several industry publications. Award winners will also appear in the *PGMS Forum*. Kudos to Chris and the Grounds staff for their excellent work in maintaining our beautiful and award-winning grounds here at UNCG!



JOB WELL DONE

I just want to thank you for the floor cleaning that the RIGHT Track lab received this week. Everyone that was working up here the last couple of days were wonderful, and the lab looks, feels and smells so much nicer than it did. The Facility Services crew did a great job! Thank you,

Kenton Summers, B.S.
RIGHT Track Project
Administrator

I want to say "thank you" for assigning Rhonda Mitchell to the Gray Home Management House. She is a gem. Everyone enjoys her, she is professional, personable and is willing to help with whatever we need done at Gray Home. Rhonda arrives a few minutes before 5:00am each day. When Lori arrives Rhonda takes time to check with her to see if there is anything special we need. Lori told me that on one occasion while Rhonda was eating her dinner, she looked up and saw a cobweb in the light fixture. Rhonda put her dinner aside, went and got her mop and took care of the cobweb. Rhonda always has a smile and is eager to do whatever it takes to clean the Gray Home building. She provides outstanding customer service and is a joy to have in our building. Facility Services is very lucky to have her as an employee, as are we to have her in our building and we appreciate her every day.

Maryann Burditt
Business Services Coordinator
Facilities Design and Construction

AUGUST SAFETY UPDATE

| AUGUST SAFETY STATISTICS | |
|--|--------|
| August Accidents/Injuries | 2 |
| Days Since Last Accident | 24 |
| Safe Days Record (since 1/1/10) | 44 |
| Safe Days Goal | 60 |
| For Year Ending 8/31/2012: | |
| Number of Accidents/Injuries | |
| Accident/Injury Rate (#of Accident/# of Positions) | 13.6 % |
| Restricted Work Days | 199 |
| Lost Work Days | 814 |
| Lost Work Days – Equivalent # of Positions | 3.13 |
| Accident/Injury Rate by Sections | |
| OWRR | 20 % |
| Utilities | 18 % |
| Building & Trades | 16 % |
| Facility Services | 13 % |
| Administration | 8 % |
| Grounds | 7 % |
| Most Common Type of Injury | |
| Strains and Sprains | 41 % |

Congratulations Thomas Everett

Facility Services is happy to announce that Thomas Everett started in his new position as Assistant Manager of Facility Services on Monday, September 17, 2012. In his new position he will manage Facility Services dayshift supervisors, dayshift staff and the maintenance mechanics.



Please send your suggestions
 for the newsletter to
vjdebari@uncg.edu

Congratulations to B.E.S.T. for the Month of September



Liz Swinson - First Shift



Rhonda Mitchell- Second Shift

**Welcome to
Facilities Operations**



Shane Beane
Zone Mechanic



Douglas Cato
Campus Mechanical Engineer



Vickie DeBari
Administrative Assistant

Flu Vaccine To Be Offered In October

Blue Cross and Blue Shield in conjunction with UNCG Human Resources Department will be offering the flu vaccine to state employees and their families. In order to receive the vaccine you must be at least four years of age, bring your BCBS insurance card, and a photo ID. This year the vaccine will include the H1N1 (swine flu) coverage.

Vaccines will be administered at the following locations and times:

| | | | |
|--------------|---------------------------|---------------|---------------|
| October 15th | Elliott University Center | Kirkland Room | 9:00am-4:30pm |
| October 16th | Campus Supply | training room | 9:00am-4:30pm |
| October 17th | Elliott University Center | Claxton Room | 9:00am-4:30pm |

HAPPY ANNIVERSARY

| | |
|---------------------|----|
| Bernard Goodwine | 1 |
| Patricia Williams | 1 |
| Carlo Frate | 4 |
| Valerie Johnson | 4 |
| Gregg Sipler | 5 |
| Jimmy Smith | 5 |
| Ibrahim Samatar | 5 |
| Andrew Gwynn | 6 |
| Al Hanes | 6 |
| Debbie Reynolds | 7 |
| Arleen Westmoreland | 7 |
| Hre Rahlan | 9 |
| Chris Chilton | 9 |
| Andres Hernandez | 9 |
| Daniel Kendrick | 9 |
| Peter Lorenz | 9 |
| Raymond Montgomery | 9 |
| Samuel Wright | 9 |
| Chris Miller | 13 |
| Dale Williams | 14 |
| David Mains | 24 |
| Chris Fay | 32 |

Fall Has Arrived

If you have plastic bags of fallen leaves, scoop in a shovel or two of garden soil (to inoculate the leaves with composting organisms) and mix the soil with the leaves by rolling the bag around. If you have some dried manure or some other source of nitrogen, you might add some of that, too. Then tear some holes near the bag's top to let in air. Every few weeks roll the bag around again and moisten the leaves if they dry out, and in a few months you'll have compost.



**North Carolina Flex Open Enrollment
October 1st through 26th
Human Resources will offer assistance to employees in
Forney computer lab
dates and times to be announced**

Hurricane Season 2012

The **2012 Atlantic hurricane season** is an event in the annual cycle of tropical cyclone formation. The season officially began on Friday, June 1, 2012, and ends on Friday, November 30, 2012. These dates conventionally delimit the period of each year when most tropical cyclones develop in the Atlantic basin.

The season experienced an early burst of activity when Tropical Storm Alberto and Tropical Storm Beryl both developed several days before the official start of the season, an occurrence not seen since the 1908 Atlantic hurricane season. When Tropical Storm Debby formed on June 23, it was the first time that four storms formed before July since record keeping began in 1851. The record pace stopped in July, with no tropical cyclones forming in July for the first time since 2009. This quiet streak quickly ended with Ernesto on August 1. Eight named storms formed in August, tying the record of named storms for the month set in 2004. Several storms have affected land, including the destructive Hurricane Isaac. Tropical Storm Joyce, Hurricane Kirk, Hurricane Leslie, and Hurricane Michael became the second earliest tenth, eleventh, twelfth, and thirteenth named storms, respectively. With Nadine becoming a hurricane on September 14, it became the third earliest eighth hurricane in history, behind 1893 and 2005.

Some things you will want to have on hand during hurricane season:

- 3-day supply of water
- Non-perishable food
- Change of clothing and shoes
- Prescription medicine
- Blankets or sleeping bags
- First aid kit
- Emergency tools
- Extra set of car keys
- Batteries and radio
- Emergency generator
- Extra cash, credit cards
- Flashlights and spotlights
- Special items for infants, young children, elderly or disabled family members

Even if a hurricane doesn't officially make landfall, its effects can be drastic. Hurricane-force winds can extend 90 miles out from the center, and tropical-storm-force winds might reach 200 miles. Even "squalls," or heavy thunderstorms, can extend several hundred miles. Another point: "landfall" only officially occurs when the center of the eye of the storm contacts land. The strongest winds, however, are at the "eye-wall" around the *edge* of the eye, and this might hit land even if the center does not.

Sign up for [Spartan Alerts](#) to get information on closings and delays posted on this page as well as updates following any significant emergency or disaster. You can also get weather alerts for UNCG on your phone at <http://www.digtriad.com/mobile/textalerts/default.aspx>. Click "DIGTRIADSCGUILFORD", scroll down and choose "UNC – Greensboro."



*Safety is not an
accident*