Talea Chavis began her employment as a part-time housekeeper for UNCG Facility Services in September. Before joining UNCG, Talea worked for over a year at Child Care Network as an Assistant Teacher and over two years at Kendra’s Residential and Commercial Repairs as a cleaner and painter.

Michael Elberson brings over 25 years of plumbing experience to the position of Facility Maintenance Technician in Facilities Operations’ Utilities. He possesses leadership qualities from time worked in his family owned and operated plumbing business. Michael maintains licenses in plumbing and sprinkler maintenance, and is back-flow certified, which shows his competency in testing and repairing equipment. He joined Facilities Operations in September.

Jonathan Hanichak worked as a temp for Facility Services for 11 months prior to his hire in September as a part-time housekeeper on second shift. Jonathan gained some of his cleaning experience while working for Jiffy Lube.

Donna Degraffenreidt was hired as a part-time housekeeper on second shift in September after first working for Facility Services as a temp for 10 months. Donna has over three years of experience in housekeeping, which she earned at Laurel’s Healthcare and Heartland Living and Rehabilitation.

Timothy Jordan came to UNCG to fill the position of Utilities Plant Operator in Facilities Operations’ Steam Plant in September. Tim has worked over seven years as a Maintenance Mechanic with Forsyth County. He has a broad range of experience with a variety of boilers, hydronic systems, chillers, and water treatment stations. He has two diplomas from Surry Community College and Forsyth Technical Community College in Advanced Light Construction and Electrical Installation and HVAC/R, respectively.

Sylvia Bland joined us from the University of North Carolina at Chapel Hill. She served in a crew leader capacity for 10 years in their housekeeping department. Prior to UNC-CH, she accumulated more than 20 years of supervisory and quality control experience from Honeywell, Inc. Sylvia began working as a Facility Services supervisor in October.
Imani Fisher began working for Facility Services as a part-time housekeeper on second shift in October. She has over six years of experience related to her position, some of which was gained working for the O’Henry Hotel in Greensboro, Windsor Garden in New Jersey, and Mitchell’s Cleaning Service.

Mark Staples joined Facility Services as a full-time floor tech in October. Mark has over two years of directly related experience in housekeeping and custodial services from prior employment in Rockingham County schools and Crown Auto in Greensboro.

Ryan Thompson was hired as a Building Maintenance Mechanic in Facilities Operations in October. He has worked in both commercial and residential building maintenance, and has experience in multiple trades, including plumbing, carpentry, sheetrock and electrical work. Ryan has approximately eight years of experience in the electrical trade. Four of those years were spent working in his family’s electrical business and the other four were with electrical contractors.

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UNCG Staff Angel Tree

Do you know a staff member or student in need this holiday season?

The Staff Senate is sponsoring an Angel Tree this winter to benefit members of our campus community.

Nominations are due Friday, November 3rd to Lori Krise or Eric Marshburn. Please obtain approval from the nominee prior to submitting their information. All information provided will be kept confidential.

Lori Krise  
334-5073  
256-0427  
lwkrise@uncg.edu

Eric Marshburn  
334-3905  
e_marshb@uncg.edu

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Facilities Design & Construction Announces New UNCG Campus Base Map

The Facilities Design and Construction GIS Unit has released the 2017 Campus Base Map. This new map is the product of the One Campus/One Map initiative which aimed to create a standard base map on which all future campus maps will be based. Features of the UNCG campus that benefit most map designs are included.

Two map file types are included. A user can create a simple map for department interests using the raster images to add labels, features, or call-out text. For more flexibility in design, use the vector version to develop a map with more detail and control over labels, location, and general look and feel using Adobe Illustrator, which is available to UNCG.

Both file types include two map designs, the difference between them being that one design has buildings designated based on primary use or function. The focus on building designations eases navigation for students and visitors who may be unfamiliar with the campus.

These maps are designed to print at 24x36 inches allowing the user to print small posters or scale down for smaller format print jobs and minimize loss of information.

This base map was developed in the FDC GIS Unit over six months with help from several UNCG staff and faculty across multiple departments. Annual updates to the map will be provided during the summer.

The campus base map will be hosted on the Facilities Design and Construction webpage, here: https://facdc.uncg.edu/basemap.

Contact Michael Swaim (maswaim@uncg.edu) with any questions.

Saying Goodbye...

Scott Noble’s last day was September 15th. He was offered a new job opportunity with the University of North Carolina at Pembroke as the Director of Planning and Construction, which will allow him to gain further management experience and advance his career in the UNC System.
The six fume hood exhaust fans for the six chemistry teaching labs on the second floor of the Sullivan Science Building were running all day, every day, with the actual airflow rate of approximately 35 air changes per hour, prior to the initiation of a project that would seek to reduce their overall energy usage. This project, which was conducted by staff from Utilities, Facilities Design & Construction, Environmental Health & Safety, and the Chemistry & Biochemistry Department, switched the fans used in the fume hoods so that they could be controlled by the lab instructors, and provided an accompanying alarm if insufficient exhaust airflow occurred during usage.

The project was completed in June 2017, and the data from the first quarter following its completion has come in. The first quarter measure and verifications report considered savings achieved in the McIver Plant with the reduction in cooling requirements due to lower air exchange and in the Sullivan Building with the lower exhaust-fan’s runtime. Altogether, the switching of the fans in the fume hoods has resulted in a total savings of 388,802 kWh of electricity, which adds up to just over $26,000.

Many thanks to the following for their work on this project (pictured above, from left to right): Douglas Cato, Nihal Al Raees, Tim Slone, Chris Chilton, Eric Zack, Johnny Watterson, and Andrew Hollady.

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**UNCG Sustainability Film and Discussion Series**

Come out and join us as we continue in the 12th annual UNCG Sustainability Film and Discussion Series! Films are shown each month that highlight different topics that lend a voice to environmental, sustainability, and climate issues affecting our community and the world. It is free to attend, so come check it out! All films begin at 6:30 p.m.

There are five films left to be shown in the 2017-2018 year:

November 16: “Union Time: Fighting for Workers’ Rights”
   School of Education, Room 114

January 18: “An Inconvenient Sequel: Truth to Power”
   Weatherspoon Art Museum

February 15: “Saving Sea Turtles: Preventing Extinction”
   Location TBA

March 15: “In Pursuit of Silence”
   Location TBA

April 19: UNCG International Sustainability Shorts Competition
   Location TBA

For more information about the films, please visit: [https://facsustainability.uncg.edu/sustainability-film-series/](https://facsustainability.uncg.edu/sustainability-film-series/)

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**Energy Savings in Science Department**

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**September Anniversaries**

Jimmy Smith—10 years
Vickie DeBari—5 years
Josh Rickard—1 year
Jarad Webster—1 year
Martin Rojas—1 year
Ulysses Moone—1 year

**October Anniversaries**

Truie Barnes—25 years
Mert McGuire—15 years
Terri Sartin—10 years
Esmilda Matamoros—5 years
James Hodges—1 year

*Double side it!*

Printing and photocopying on both sides saves paper and energy and can save up to 75% on cost!
Welcome to Sustainability’s Interns!

The Sustainability Office is proud to introduce you to some of our new 2017-18 interns! Be sure to say “hello” if you see them around campus!

Green Room Intern: Deven Dale

Deven is a senior Sustainable Tourism and Hospitality Studies major with minors in Business and Sustainability. She is also a Senior Residence Assistant and working to introduce the Sustainability Office’s Green Room Certification program.

Green Room Intern: Vivian O’Brien

Vivian is a freshman Marketing major who grew up riding and training horses. She will be working on a collaboration with the UNCG bookstore to highlight sustainable products in addition to working on efforts in the Green Room.

Social Media Intern: Dylan Hall

Dylan is a sophomore Marketing major with minors in Sustainability and Information Technology. He is a Resident Assistant, and he has been working on the Sustainability Office’s social media platforms, bringing lots of ideas to the table!

Student Art Show Curator: Anna Rafalowski

Anna is a senior Sculpture and Ceramics major with a minor in Spanish. She is one of two students funded by a Green Fund proposal that will be curating art shows in the Sustainability Office. Anna has chosen the theme of consumerism. See some of her personal work at annarafalowski.com.

Student Art Show Curator: Kennedi Carter

Kennedi is a freshman Studio Arts major. She is working to curate the second art show hosted in the Sustainability Office. Her theme is “Sustainability of the American Dream.” Kennedi is a talented photographer herself, and you can look at some of her work on her website, kennedicarter.com.

Sustainability is putting out an artist call. Please visit http://facsustainability.uncg.edu/sustainability-art-shows/ for more information.
I really appreciate Drew Bushnoe’s effort to communicate with us as the end user. He made sure to communicate information about an ongoing issue with bottle fillers in person, so we all feel confident about the resolution and have information that will help in the future.

Megan Evans, Student Health Services

I wanted to share about the great service given to the URO by several of Facilities Operations’ painters. Wally [Perdue], Jack [Mongold], and Ken [Hall] have been in our offices twice in the last few months and both times they were courteous and careful not to disrupt our normal operations. We found them to be professional, pleasant and skilled. The paint job looks great.

Deb Hurley, University Registrar’s Office

EH&S would like to thank the following members of the Facilities Operations team for their participation on the UNCG Homecoming Bonfire team: Brad Weatherly, Eddie Taylor, Terry Goins, Jarrod Pratt, Daniel Russell, JR Woods, Josh Fields, and Josh Rickard. Homecoming would have no bonfire without the much appreciated efforts of this group of volunteers. Many thanks!

Tim Slone, Environmental Health & Safety

I was walking in the rain trying to juggle my umbrella, my pad and pencil, and my phone, while also trying to avoid stepping in the deeper rain puddles, to get to a training class in Bryan. I was ever so thankful when Chris Smith, who had just clocked out and was on his way home, stopped in the parking lot to offer me a ride. It was a spark of sunshine on a rainy day!

Vickie DeBari, Facilities Operations

Gary Denny and Jon Soter,

Thank you for taking time out of your busy schedules to speak with the students enrolled in ENV 300. Thank you for sharing your knowledge and clearly explaining how a complex process works. So far, I have had two students in the class express interest in facility management type careers, thanks in part to your presentation. Thank you, again!

Dr. Amanda Gale, Interior Architecture

Please give a big thank you to your great Grounds crew who worked in the McIver courtyard and also outside the building in September. They courtyard looks wonderful, and we really appreciate it.

Trish Plunkett, Enrollment Management

Thank you to Yasra Arshad for sending out emails for all the keys that become available. I am both impressed and happy that the Customer Service Center is doing this now.

Megan Evans, Student Health Services

I wanted to share with you the excellent service provided by employee Rebecca Jones of Facility Services. Our office is in the midst of moving to our new home at 821 S. Aycock Street over the next few days, and Rebecca came by this afternoon to stock our building’s bathrooms and set things up for us. She went out of her way to check in and make sure we had everything we needed for Day 1. Please share of her excellent service and positive spirit.

As a long-time university employee, I have always appreciated the variety of services provided by the staff in Facilities Operations, and I wanted to say thank you!

Barbara Chadwell, Director of Prospect Management and Research
SPARTAN SAFETY WEEK

November 6th – 10th, 2017

Sponsored by

UNCG
Environmental Health and Safety

Events

Spartan Safety Week Information Table
Stop by from 10 am – noon on Monday November 6th in the EUC Lobby to learn more about EH&S and the week’s events.

Chemical Safety Facility Open House
Monday November 6th from 11 am – 2 pm
Located near the Oakdike Deck at 724 Stirling St.
Come meet the EH&S Staff and learn more about what they do on campus and enjoy some FREE FOOD while you’re there.

Work Well. Live Well. Seminar Series
Presented in the EUC Maple Room on Tuesday November 7th and Thursday November 9th

• “WALK this way...BIKE this way”: Navigating Campus Safely. 9 am
• “How to Survive the Zombie Apocalypse”: What safety services are available on campus? 10 am
• “How to Office Safely”: Office ergonomics, stretching exercises, and overall healthy workplace tools. 11 am

Live Fire and Police Demos
Wednesday November 8th at the Kaplan Commons
11 am – 2 pm
Featuring Dorm Room Live Fire Simulation, Police Dog Demo, Drunk Driving Simulation, Fire Department Demos

Keynote Address and book signing by Dr. Scott Geller
Friday November 10th at 10:00 am
EUC Auditorium
Dr. Geller, Alumni Distinguished Professor of Psychology at Virginia Tech University, is a world renowned expert in behavior-change interventions to improve quality of life. His credits include over 350 articles, 75 books or chapters, and presenting at TEDx Virginia Tech.

For more information go to https://sites.google.com/uncg.edu/safety-week

A special thanks to our partners

Healthy UNCG
LimeBike
Office of Emergency Management
UNCG Police

The UNCG EH&S Department is proud to sponsor “Spartan Safety Week”. A fun week full of activities for staff, faculty, and students designed to engage the campus community, introduce safety resources on campus, and promote a positive safety and health culture.
Safety Snippets: OUCH MY BACK!!!

Preventing Back Injuries Through Safe Lifting Techniques

According to the Bureau of Labor Statistics, over one million American workers suffer from back injuries each year. The most common injuries are in the lower back, which at times can result in disabling episodes.

Common causes of back injury are:

**Force** – A back injury may arise when too much force is exerted upon the worker’s back when lifting or moving a heavy object.

**Repetition** – The repetition of certain movements and having a slouching posture for too long are both causes of muscle fatigue and injury.

**Lifestyle** – There are many medical conditions and lifestyle choices that contribute to back injuries such as obesity, sleeping position, smoking and stress.

Back injuries can be very painful; therefore, the prevention of workplace back injuries from occurring is key. Follow these guidelines to help reduce your chances of sustaining a back injury while on the job:

- **ASK FOR HELP!**
- Use mechanical assistance (forklift, pallet jack, dolly, etc.) whenever possible.
- Get assistance from others if lifting:
  - Any loads weighing 50+ lbs.
  - Large or bulky loads.
  - Oddly shaped/difficult to handle loads.

**When lifting:**
- Keep your back straight.
- Tighten your abdominal muscles.
- Squat to lift items from the floor.
- Use your legs, not your back, to lift.
- Avoid twisting. Pivot your feet instead.
- Keep loads as close to your body as possible.

**When carrying, pushing, or pulling:**
- Keep your back straight.
- Tighten your abdominal muscles.
- Use your leg muscles, not your back.
- Avoid twisting.
- Use a cart, if possible. Make sure to push rather than pull.

**Maintain a healthy lifestyle:**
- Adopt good postural habits.
- Maintain a healthy body weight.
- Maintain good flexibility.
- Take breaks and move around!
- Participate in a regular exercise program. Be sure to consult your doctor prior to starting any exercise program!

**Retirements:** Marshall Hankins (Facility Services) and Ricky Gilmore (Facility Services) both retired on September 1, 2017 after working 10 and 22 years, respectively. Steve Lane (Utilities) and Genaro Perez (Facility Services) retired on October 1, 2017, following five and 11 years of service, respectively. Hal Shelton (Grounds) will retire on November 1, 2017 following 27 years with the department. We wish them all the best!

**Awards:** Douglas Cato (Utilities) completed Track 4 and graduated from the APPA Institute for Facilities Management on September 14, 2017 in Providence, RI. The Institute, offered twice a year, has a curriculum composed of four core areas, all of which are required for graduation: General Administration & Management; Maintenance & Operations; Energy & Utilities; and Planning, Design & Construction.

**Facilities Operations and Facility Services**

**Best Employees**

**September**
- 1st Shift - Darryl Phifer
- 2nd Shift - Bernard Goodwine

**October**
- 1st Shift - William Blair
- 2nd Shift - Diane Logan

**Free online learning with Microsoft!**

Employees at UNCG are fortunate to have access to free online learning with Microsoft. Each person can have a free account with Microsoft Imagine Academy. All of the Office products are covered, along with other Microsoft topics. Not only is the learning free, but employees can keep it as long as they are employed at UNCG and they can take different levels of training at their own pace.

Interested employees will need to fill out a request for a MS Imagine Academy account. The request form can be found at [https://its.uncg.edu/training/](https://its.uncg.edu/training/) under the link for “Microsoft Imagine Academy Online Learning.”

**Facilities Employees Around Campus**

**Facilities Operations Hotdog Lunch,**

**October 25, 2017**

Above: Congratulations to **Valerie Johnson** on winning Housekeeper of the Year!

Facilities Operations and Facility Services saw two more retirements in the last month: Steve Lane (left) and Genaro Perez (right).

**Contact Us**

Questions, kudos, story ideas, or suggestions?

Please send to the Newsletter Committee at: [http://goo.gl/forms/gvQQHFF2ei](http://goo.gl/forms/gvQQHFF2ei)

A UNCG log in is required for this form.

All information for the next issue will be due to the Newsletter Committee by **December 4, 2017.**
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<td>Confined Space Training, Campus Supply, 9:00, 10:00, &amp; 11:00 AM</td>
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**Spartan Safety Week**

- **12** - Confined Space Training, Campus Supply, 9:00, 10:00, & 11:00 AM
- **15** - Operations Safety Committee Meeting, Campus Supply, 10:00 AM
- **16** - Sustainability Film Series, School of Ed. Room 114, 6:30 PM
- **23** - University Closed (Thanksgiving)
- **24** - University Closed
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**University Closed - Winter Break**

Does your department or committee have an event coming up in January or February 2018? Send the information to Elizabeth Jordan to have it added to the newsletter calendar.