Ross Rick began work as the new Assistant Director for Facility Services in November 2017. Ross has been the Assistant Operations Manager for the Greensboro Coliseum for the past three years. He was responsible for the custodial and events staff at the Coliseum and daily operations for over 1 million square feet of event space. He was previously employed as the Assistant Director of Facilities and Operations (LJVM Coliseum) at Wake Forest University and as the Operations Director for Gampel Pavilion at the University of Connecticut. He has a Bachelor of Science degree in Sports Management and a Master of Science degree in Sports Administration with a facility management concentration.

Isiahm Wardlow started as a part-time housekeeper for Facility Services at the end of October. He gained over a year of experience working as a housekeeper/floor tech for Wesley Long Hospital in Greensboro. Isiahm also works as a Program Director for C.L.O.U.D. Inc., designing programming for youth living in low-income and education communities.

Matthew Warren joined HVAC as a Facility Maintenance Technician in November 2017. He has an Associate Degree in HVAC/R from Alamance Community College, and also has a Universal CFC certification. He gained one year of experience working as an HVAC Technician with Don Hall Heating & Air in Burlington, NC.

Matthew Warren

Marvin Greene was hired as a full-time Floor Tech for Facility Services in December 2017. Marvin has over 15 years of directly related experience, most of which was earned while working as a Floor Tech for Duke University and NC State University. In addition to his experience in higher education, he has also worked for Person Memorial Hospital.

UNCG has been named a Gold-rated institution in the 2017 Sustainable Campus Index, and a top performer in the subcategories of public engagement and well-being and work.

The index is an annual publication of the Association for the Advancement of Sustainability in Higher Education (AASHE) and recognizes top-performing institutions in each of the 17 Sustainability Tracking, Assessment & Rating System (STARS) subcategories related to academics, engagement, operations and administration. It focuses on innovative and high-impact initiatives from STARS reports submitted during the previous year.

UNCG was ranked No. 4 in the United States and Canada for its engagement with the local community to solve sustainability challenges and No. 5 for efforts in student and employee wellness programs and healthy initiatives across campus.

For more information about AASHE, visit aashe.org. To learn more about sustainability efforts on UNCG’s campus, visit sustainability.uncg.edu.
Ken Pearce, Director of Facilities Design and Construction (FDC), came up with the idea that FDC would have a departmental luncheon to promote Employee Engagement, its sole purpose “team building.” The luncheons are held monthly if calendars allow, and at least once every quarter if not. The staff provide three lunch venues, and narrow it down to one by voting. The venue with the most votes, wins.

Our past lunches have included fare from Ghassan’s Fresh Mediterranean Eats, Moe’s Mexican, Pho Hien Vuong (Vietnamese & Thai Cuisine), Newk’s Eatery and Mario’s Pizza. Discussion of work is not permissible. During one luncheon we watched cartoons, the Road Runner. At a second luncheon, some staff played Bocce.

As 2017 comes to a close, Facilities is saying goodbye to four of our employees as they leave for retirement. To Joe, Vickie, Jack, and Johnny, we wish you all the best!

Johnny Watterson will be retiring in January 2018 after 20 years of service to the university and to the Facilities Design and Construction department. He was initially hired as a Design Project Manager in 1998 and was promoted to the position of Construction Project Manager a few years ago. For the last four to five years, Johnny was responsible for projects in design and construction. His work was vital to the McIver Chiller Plant Expansion and Improvement, the Electric Power Distribution and Expansion, Heating Plant Expansion, and the Brown Music Building Renovation projects.

Jack Mongold works as a painter in the Carpentry shop of Facilities Operations’ Buildings & Trades. He will be retiring on January 1, 2018 after 18 years of service to the department.

Vickie DeBari will be retiring January 1, 2018 after 15 years of state service. She worked at UNCG for 10 of those years; the last five years were with Facilities Operations. From 2002 to 2007, she worked in the School of Education, the Library and Information Studies Department, and the Graduate School. Between 2007 and 2012, she worked with the NC State Bureau of Investigation in the Drug Diversion and Environmental Crimes Unit. Department.

Joe Wagner has spent the last 28 years working for UNCG’s Facilities Operations in the Office of Waste Reduction & Recycling (OWRR). He will be retiring on January 1, 2018.
Having already seen our first light snow of this winter season, it’s important to remind Facilities staff of what to do in the event of hazardous weather conditions on campus. There have been no changes to the Winter Weather Policy that was implemented two years ago, but we wanted to put out our annual refresher for all new employees and any who may have forgotten details of the current system. Please remember that the weather announcements about class cancellations are not the same as the system employees use.

When determining whether offices are open or closed, look for one of the letters below:

**REDUCED OPERATIONS**

**Offices Delayed Opening/Offices Open**
- Mandatory staff report per regular schedule.
- Non-mandatory staff report per regular schedule or use compensatory time/annual leave/bonus leave or leave without pay (LWOP).
- Non-mandatory staff may have 90 days to make up time missed with supervisory approval.

**SUSPENDED OPERATIONS**

**Offices Closed**
- Mandatory staff report per regular schedule.
- Non-mandatory staff do not report to campus. All buildings will be locked.
- Non-mandatory staff should use annual leave/comp time/bonus leave or LWOP.
- Non-mandatory staff may have 90 days to make up time missed with supervisory approval.
- When a non-exempt mandatory employee is required to report to or remain at the work site during Condition B or C, they shall receive hour-for-hour comp time for all hours worked.

**UNIVERSITY CLOSED**

**Offices Closed/University Closed**
- All university buildings (with the exception of residence halls and the dining hall) will be closed.
- Mandatory staff report per regular schedule.
- Employees will be placed on Administrative Leave with pay for the remainder of their work day.
- When a non-exempt mandatory employee is required to report to or remain at the work site during Condition B or C, they shall receive hour-for-hour comp time for all hours worked.

For more information, please visit: [http://web.uncg.edu/hrs/Leave/Adverse_Weather/](http://web.uncg.edu/hrs/Leave/Adverse_Weather/).
Shout Outs!

I just wanted to share that I think it was a good decision to hire Yasra Arshad. She does a good job of helping us guys out on getting our jobs done. Well, attagirl! I like giving credit where it’s due.

Teddy Hyatt, Buildings & Trades

To Facilities Operations,

Over the past three and a half years that I have attended UNCG I have noticed how well kept and clean the campus has been. Over the years, I have witnessed our Facilities crew maintain a beautiful campus outside and inside our buildings. Therefore, I just want to say thank you. Thank you to all the Facilities crew members who work on the landscape and within our buildings to maintain a well kept campus. Thank you for being committed to excellence and allowing the faculty, staff, and students of UNCG to enjoy a beautiful learning, and productive working, environment.

Chyna Johnson, UNCG Graduate of 2017

Just wanted to send a note of praise about Mike Swaim. I needed some information from him for APPA and he, in my opinion, went above what was asked. The information is concise and I am more confident in what is being reported because of Mike.

Amber Wall, Facilities Operations

Regarding an event held October 27, 2017:

Brad [Weatherly] was absolutely incredible and went above and beyond before the event, through setup, during the event, and event after. Not only was he very accessible and communicative about the power wagon (which is all we requested), but he was beyond exceptional in being accessible and helpful to help out in ways that were above and beyond his responsibilities or duties. He makes me want to hire him for every event we have!

Amanda Rae Koslow, Campus Activities and Programs

Kudos to Sean Moon, Dicky Hawks, and Daniel Russell for assisting EH&S with a Confined Space Entry training. Your assistance in coordinating and carrying out this training for another university department is greatly appreciated!

Kara Milton, Environmental Health & Safety

A big thanks to everyone who helped get the Angel Tree gifts from Bryan, Sink, and Mossman Buildings to the Alumni House for the wrapping party last Thursday. We also want to thank Darryl Phifer, Dale Cole, Elias Segoviano, Eddie Newsome, Matthew Warren, and Jerome Isley for loading and unloading the gifts and taking them inside Sink Building to sort and distribute. Together we moved over 150 packages for four families of 13 children and two adults.

Vickie DeBari and Lori Krise
Facilities Holiday Luncheon

Facilities annual Holiday Luncheon was held on Tuesday, December 12th in the Virginia Dare room of the Alumni House, hosted by the Events Committee and led by Tony Phillips (HUB). This year, Facilities was successful in having 100% compostable service ware for the meal and employees were treated to another fun performance by the Facilities Christmas Choir, directed by Cynthia Louis (Facilities Operations). Several gifts were donated for this year’s raffle by a few different departments on campus, including Jorge Quintal’s office and Campus Enterprises.

Many thanks to all of our volunteers who helped to set up the event, distribute the food, and cleaned up again at the end. Volunteering for the event were: Nereida Sutton, Lori Krise, Jennifer Feehan, Helen Bradford, Maura Conley, Shanna Eller, Erin Price-Erwin, Sandra Redmond, Amber Wall, Nihal Al Raees, Tim Slone, and John Comer. Tony Phillips wished to offer a special thanks to Craig Payne (Facility Services-Alumni House) and Cynthia Louis. Thank you, as well, to Cynthia Barnes-Phipps for speaking and offering thanks before the meal.

The event was a good time spent with coworkers from all departments of Facilities and with our retirees. We hope to see you all again next year!

Congratulations to Joel Woods of Utilities on his promotion to Facility Maintenance Technician in November 2017! This is an advanced level technician position in HVAC.
November 2017: Take Time to Travel

Traveling, no matter the location, brings knowledge and self-awareness. As you plan for a little getaway, think about how that time can benefit you. This involves immersing yourself into the colorful culture and detailed heritage of wherever you might be. As Anita Desai says, “Wherever you go becomes a part of you somehow.”

At the same time think about how you can be traveling green, so that you take the location’s natural life into consideration. Traveling and living green is easier than one might think, and it is affordable. Trimming transportation allows you to take a few minutes to view the world around you with a different perspective. Traveling is all about the wonder of unexplored places, so biking or walking places can give you a more memorable experience. Plus, you are helping the planet and saving money! Also consider recycling and continuing to enjoy your favorite calendar pages and framing them. Affordable and the perfect display of your interests!

When you are in the UNCG Bookstore stop by the reference section as well as the calendars. Our favorites include language books and travel guides, and if you know you do not have time this upcoming year, then try looking at some cuisine books. Cuisine is a great way to delve deeper into a culture and country that you have not visited.

Check out these great blogs about sustainable living, green travel, and Eco-friendly DIYs!

- http://yourzenlife.com/
- http://groovygreenlivin.com/
- http://moralfibres.co.uk/
- https://greenglobaltravel.com/
- http://www.alternativeconsumer.com/
- http://learn.eartheasy.com/
- http://sustainablog.org/
- http://groovygreenlivin.com/
- http://www.alternativeconsumer.com/
- http://learn.eartheasy.com/
- http://sustainablog.org/

December 2017: Spirit is in Season

Here, the UNCG hallmark is earned pride, which transcends booster-ism. It is not just about you as a student, faculty, or staff member, but everyone on campus and in the community. UNCG’s pride rises out of students’ drive to continue their education, long nights spent studying, and the mile-long smile students have as they grasp their diploma, knowing that everything they put on the line was worth it. Surrounding those students is the belief that higher education is exponential in its positive impacts, for not just the individual but the larger community with whom we have a shared fate.

Giving the gift of UNCG branded items to younger people could help them start to see themselves pursuing higher education. It can also promote thought-provoking discussions over a holiday dinner as to what they see themselves becoming and how college could be a catalyst for that dream. Giving a spirited gift as a present is a great way to show appreciation for your family’s and friend’s continual support of your academic pursuits. It would also allow family members to rekindle their own memories of time spent in college and feel like they are a part of your journey. Sharing these kinds of gifts with alumni can also allow for discussion on how things have changed within the University and create a bond over a common experience that occurred at UNCG.

Our Bookstore Hot Picks that share our spirit this season include branded UNCG ornaments and key-chains, as well as UNCG sweaters, hats, and scarves. For younger people, UNCG teddy bears are a cute way to celebrate the University.

If you are feeling crafty this season, hand-made gifts provide a personal touch and show that you visualized the person and your love for them as you made them. Anything from you that is knitted, painted, constructed, or bought is certainly appreciated by your family or social group.

Check out Sustainability’s blog for more information about Hot Picks and sustainability stories:
https://uncgsustainabilityblog.wordpress.com/

*Photo and writing credits to Vivian O’Brien, UNCG Sustainability Office Marketing Intern*
10 TIPS FOR A SUSTAINABLE HOLIDAY

Giving Gifts this Season?
1. Use fabric or scarves to wrap gifts.
2. Gift experiences rather than things.
3. Make your own cards. Last year's calendar is a great place to start!

Decorating?
4. Choose LED lights and soy candles to set the energy efficient, non toxic ambiance.
5. Choose natural items like pine cones and greenery.

Attending a Celebration?
6. Invite that neighbor who isn’t able to make it home for their holiday.
7. Opt for food lower on the food chain to have a better environmental impact, without sacrificing deliciousness.
8. Take it slow! The holiday is meant to be a time of rejuvenation so relax and encourage others to join you.
9. Do the dishes. Avoid waste while making memories!
10. Bundle up. Breakout those cute holiday sweaters and warm blankets rather than cranking up the heat.
The UNCG EH&S Department is committed to providing a safe campus for all employees and the general public. As a member of the campus community, you play a key role as a stakeholder in identifying and reporting unsafe conditions or hazardous work practices which may cause injuries. The Spartan Safety Concern Program has been established to encourage campus community members to report unsafe or hazardous conditions.

To report an unsafe or hazardous conditions or acts, you may do so one of three ways:
1) **Calling the EH&S office** between the hours of 8:00AM to 5:00PM M-F @ 336 334 4357. This phone line is for non-emergency use only. If you witness or have a condition that is an immediate threat to the health and safety of an employee or member of the general public hang up, and please call 336 334-4444.
2) **In Person:** Visiting the EH&S office in person between the hours of 8:00AM to 5:00PM M-F @ 724 Stirling St. Greensboro, NC 27412.
3) **On-Line/Campus Mail:** By completing the Spartan Safety Concern Report ([https://safety.uncg.edu/Spartan%20Safety%20Program.html](https://safety.uncg.edu/Spartan%20Safety%20Program.html)) and submitting it online, or through campus mail. This may done ANONYMOUSLY, if you wish.

Please be as specific as possible when describing the unsafe condition or act and where it occurred (including the building, location, and/or room number).

Once you’ve submitted your report, the EH&S office will review safety conditions included in the report received and assign one of the following categories to each condition:
1) **Short Term Condition Resolution:** The condition may be corrected with an interim or permanent measure to reduce hazard while the permanent correction is developed and executed.
2) **Long Term/Condition Resolution:** The course of action necessary to address the condition will require planning and more extensive resources. In most cases, a short-term condition resolution will happen in tandem with the longer term condition resolution.
3) **No Further Action Required:** Current Condition or Process meets acceptable minimum standards and or applicable codes and does not require additional controls.
### January 2018

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<td><strong>New Year’s Day</strong> (University Closed)</td>
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<td><strong>Submittals for “The American Dream” Sustainability Art Show due (open to staff)</strong></td>
<td><strong>Hazard Communication, Campus Supply, 9:00 &amp; 10:00 AM</strong></td>
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<td><strong>Staff Senate meeting, Alumni House, 10:00 AM</strong></td>
<td><strong>Operations Safety Committee meeting, Campus Supply, 10:00 AM</strong></td>
<td><strong>Submittals for “Consume: Waste” Sustainability Art Show due (open to staff)</strong></td>
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<td><strong>Martin Luther King Day</strong> (University Closed)</td>
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<td><strong>Facilities Operations Employee Recognition Program, Virginia Dare Room-Alumni House, 9:00-10:30 AM</strong></td>
<td><strong>Sustainability Committee meeting, Campus Supply, 10:00 AM</strong></td>
<td><strong>Sustainability Council meeting, SOEB 401, 2:30-4:00 PM</strong></td>
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<td><strong>Fall Protection/Ladder Safety, Campus Supply, 9:00 &amp; 10:00 AM</strong></td>
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<td><strong>Out of the Garden Community Service, 2:30 PM</strong></td>
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**Meetings/Events**

**Announcements/Notifications**

**Holidays/University Closed**

**Training**
## February 2018

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<td>Bloodborne Pathogens, Campus Supply, 9:00 &amp; 10:00 AM</td>
<td>Submittals for “Consume: Self” Sustainability Art Show due (open to staff)</td>
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<td>Full Body Staff Senate meeting, Alumni House, 10:00 AM</td>
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**Announcements/Notifications**

- Facilities Luncheon, Moran Commons, 11:45 AM
- Warehouse Public Surplus Sale, 2900 Oakland Ave., 8:00-11:00 AM (CASH ONLY)

**Training**

- Operations Safety Committee Meeting, 10:00 AM
- Sustainability Council Meeting, 2:30-4:00 PM

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**Does your department or committee have an event coming up in March or April 2018? Send the information to Elizabeth Jordan to have it added to the newsletter calendar.**
 Facilities Around Campus

Above (left to right): Daniel Todd, Kara Milton, Todd Beck, Dr. Scott Geller (guest speaker), Tim Slone, Erin Price-Erwin, and Janet Holcomb

Contact Us
Questions, kudos, story ideas, or suggestions?

Please send to the Newsletter Committee at: http://goo.gl/forms/gvQHFF2ei
A UNCG log in is required for this form.
All information for the next issue will be due to the Newsletter Committee by February 15, 2018.

Facilities Operations Drop-In 2017

Changing Bulbs in the EUC

It takes a lot of effort for Zone Maintenance to change a single light bulb in most of the auditoriums on campus. Scaffolding has to be set up over the permanent seating under the ceiling fixture, disassembled after the bulb has been changed, moved and reassembled under the next fixture. In other words: each burned out bulb requires a complete set up and tear down of scaffolding. It can take several technicians the better part of a day to change the bad bulbs in a single auditorium.

Pictured are Guy McGayhey, Ryan Thompson, Mark Friddle, Teddy Hyatt, Ron Madden, David Thornberry, and Mark Cable changing bulbs in EUC Auditorium.