Nathaniel Nicholson joined UNCG Facility Services as a full-time housekeeper in August 2017. Prior to coming to UNCG, Nathaniel worked for four years as a Floor Tech where he gained thorough knowledge of cleaning procedures, including advanced floor care.

Jo Curtis was hired as a part-time housekeeper for Facility Services in August 2017 after first working in the department for 11 months as a temporary employee. Her previous work experience includes several years working for Sears Roebuck Co. in the tailor shop and as a line server for Sodexho in Greensboro.

LED Lighting Upgrade

Have you visited the Music Building recently?

Did you notice how much brighter the Music Building is?

Have you noticed how many LED light bulbs are in local stores now? They have become popular because the Light Emitting Diode (LED) is brighter, longer lasting and also uses 60% less energy than a fluorescent bulb! Fluorescent bulbs in the Music Building were replaced with LEDs as part of the energy savings initiatives on campus. Facilities Operations Energy Analyst Nihal Al Raees worked closely with David Alcon, Electric Shop Supervisor, to define the project in order to obtain Utility Savings Carry Forward funds to implement the project.

Electricians from the Electric Shop and Zone Maintenance with the Supervisor of the Electric Shop have completed two in-house LED retrofit projects on campus. The first is the Music Building LED project, and the second is the Campus Supply Store LED project.

The in-house project for the Music Building resulted in the retrofit of 1,742 fluorescent light bulbs to LEDs at a cost of $26,302 for materials and labor. This in-house LED initiative will result in saving more than $7,000 a year by reducing 108,312 kWh annually! A contractor performed the first LED retrofit project on 2’x4’ fixtures in the Music Building at a significantly higher cost.

The efforts of the Facilities Operations personnel pictured above are much appreciated, especially for their contribution to responsible stewardship and sustainability. They truly are LED champions.
The 2017 UNCG Business Affairs Conference and Expo were held on Thursday, August 2nd in the Elliott University Center.

The Expo, like last year, was hosted by Business Affairs staff from various departments within the division. Representatives from Campus Enterprises, Finance, Human Resources, Police and Risk Management, and Facilities set up tables in the Cone Ballroom with information showcasing who they are and what services they provide. Given the positive feedback received from the event in 2016, the Business Affairs Expo was opened up to the entire campus this year.

The Business Affairs Conference, a new addition to this educational day, was an all-day event that included workshops from Human Resources, Facilities, Campus Enterprises, and Financial Services that provided attendees with information on what they need to know when working with these departments.

We’d like to thank everyone who was involved in setting up these events, and want to offer a special shout out to those that worked and/or presented at the Expo and Conference. We couldn’t have done it without you!
<table>
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<th><strong>Shout Outs!</strong></th>
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| **THANKS to everyone who helped with move-in. I would like to give a personal thank you to the men and women who helped me at the dorms. It was extremely hard work and you guys worked very, very hard. Thank you to Stephen Head, Rebecca Kuzniak, Conrad Reaves, Sam Waters, Jeremy Murray, John Richardson, Pierre Springs, and Thomas Everett. If there’s anyone I missed, I’m sorry and thank you!**  
Brad Weatherly, Facilities Operations |
| **Bob Woods, Guy McGayhey, and Wyndell Earles:**  
I wanted to thank you for your very good work in designing, fabricating, and installing the banners in the lobby in Mossman. Very much appreciated watching you all working together to come up with a great product.  
Many thanks to the Facilities staff for agreeing to install the banners over the weekend to minimize impact to the Financial Aid operations. Job well done!  
Jorge Quintal, Associate Vice Chancellor for Facilities |
| **Hi Mark [Cable],**  
Just a note to say thanks so much to you and Teddy [Hyatt] for your help. I really appreciate you both getting the flat screen TV into Foust Building, and up the stairs. You came to my rescue and I sure do appreciate it.  
Margaret Patton, Lloyd International Honors College |
| **I just wanted to send a quick note on how wonderful it has been working with Shanna [Eller] on the BA conference presentations. She has taken charge and today when it all came together, was amazing—largely due to her part and contributions in helping everyone with the purpose of what they are doing. She is so sharp and quick, and articulates her ideas well. It has been fun!**  
Amber Wall, Facilities Operations |
| **I want to take a moment to recognize Vincent Whitt for the great job that he has done cleaning the gravel lot at 915 Northridge. This was a big task, but nevertheless he put lots of hard work to remove scrapped metal and heavy items to clear the lot. Despite the hot weather, and a forklift with a flat tire, Vince maintained a great attitude. Great job, Vince!**  
Cristian Rodriguez, Facilities Operations |
| **I wanted to reach out and say thank you to Facility Services for the awesome and efficient job that was done to clean the carpets in the Registrar’s office. Willie [Brown] and his team came in and did a great job. Everyone that I meet from the department is always very kind, pleasant, friendly, and helpful. I promise you all that it truly goes a long way.**  
Danielle Eccles, University Registrar’s Office |
| **Amanda Teer, Maura Conley, Scott Noble, Ben Kunka, Erin Price-Erwin, and Shanna Eller:**  
I want to let you know how much I appreciate your very good work on the “Facilities Fantastic Five” presentation at the Business Affairs conference. You represented yourselves and the Facilities department so well! You all should be very proud of your work.  
I believe the quality of the presentation is so strong that it will be very useful to us for a long time, in particular for training new building contacts.  
It was obvious to me that you followed the wise words spoken early in the day by the keynote speaker when he said that one of the keys for success is to “prepare hard and finish easy.”  
Thank you so much.  
Jorge Quintal, Associate Vice Chancellor for Facilities |
Facilities Design & Construction: Project Updates

1510 Walker Avenue Renovation
The former Student Recreation Center Building has undergone an extensive interior renovation along with select areas in the Coleman Building that are still under construction.

1510 Walker Avenue will become the new home of the UNCG Middle College. The six racquetball courts on the second floor have been renovated into new state-of-the-art teaching classrooms equipped with new classroom technology by the UNCG ITS-Classroom Technology Department. Classroom furniture has been provided by the Guilford County School System. A classroom and entrance lobby has been added on the first floor and three large classrooms and business offices for staff and faculty have been added to the third floor.

Administrative offices for HHS have moved into the 1510 Walker fourth-floor office space previously occupied by Campus Recreation. This will move them closer to the HHS offices in the Coleman Building, further consolidating HHS.

Dance will remain in the Rosenthal wing of Coleman, where renovation of the existing showers, locker rooms, and dance studios is currently in progress. The old Rosenthal swimming pool is being renovated to create two new dance studios, taking advantage of the tall ceiling spaces and large exterior windows to provide plenty of natural light into the new studio spaces. The old mechanical unit that sat on the roof of the pool is being replaced with new air conditioning equipment to handle the new dance studios. The two new studios are being outfitted by the Dance Department with a new state-of-the-art sound system. The existing central stair inside Rosenthal is being opened up to provide more shoulder room, light, and air for the dance students and faculty as they move between classes and dance studios, and to welcome visitors to dance productions when they are opened to the public.

Athletics will benefit from the addition of four offices on the third floor, in space previously used by the Middle College. On the first floor, a new Athletics Training and ATEP Lab will be constructed for Athletics and Kinesiology where Women’s Locker Room 151 and Men’s Locker Room 153 are currently. While the locker rooms will be gone, the project includes new men’s and women’s toilets to replace the toilets that were demolished to make way for the Athletics Training and ATEP Lab areas. New finishes, paint, and floorings are being provided throughout the areas being renovated.

Exterior improvements will be primarily to the secondary Rosenthal entrance at the corner of West Drive and Walker Avenue. The brick steps and stoop, leading up to the entrance doors, will be demolished, and a new set of steps and a new accessible handicapped ramp will be constructed.

EUC Bridge Repairs
Water infiltration deteriorated the Elliott University Center (EUC) pedestrian bridge (egress from EUC), including the exposed finish materials, waterproofing, and structural elements. The construction work is a major repair to remediate these conditions and extend the life of the bridge. This bridge will be open to students, faculty, and staff in late October 2017.

Cone Residence Hall Renovation
The Cone Residence Hall Renovation Project is a comprehensive renovation of an existing nine-story residence hall including all finishes, group-style bathroom updates, refurbishment of elevators, and various ADA upgrades. Also included are replacements of the heating, ventilation and air conditioning systems and electrical service to the building along with the installation of a new emergency generator.
UNCG’s students are back and safely moved in, thanks to the move-in team and several volunteers. This year’s move-in event, held August 9 through 11, was the second year of the reorganized plan orchestrated and implemented by Utilities manager, Jon Soter. Though there were some rough spots, such as the closure of Cone Residence Hall for renovations, the overall event went smoothly. The move-in team continues to make notes and refine the process so that it can improve each year.

Jon Soter had this to say about Move-In:

“I want to thank everyone that helped with Move-In this year. Nearly 50 people from Facilities made the time to help our incoming students settle into UNCG, and it was very much appreciated! Everyone deserves recognition, but I wanted to especially thank Brad Weatherly for coordinating efforts at the Grogan and Reynolds dorms. Since we had many fewer student volunteers this year, having the 4-wheel carts and dollies saved the day!

“I also want to thank some of the people that helped getting ready for the Move-In, but do not always get recognized. Thank you to Paul Dow and the Carpentry shop for building and repairing the cart racks and retrieving, building, and installing the awesome ramps at Grogan and Reynolds. Thank you Ben Kunka and Cynthia Louis for purchasing and distributing the refreshments for the Move-In volunteers. Also, thank you to Terry Goins for making sure that all the carts were charged each night and making sure they were ready to go the next morning.”

Thank you again to everyone, and we look forward to seeing you again next year!
The morning air is getting crisp. The leaves are beginning to change color. You can’t find a parking space on campus, and the Starbucks line at the EUC is getting longer. This can only mean…STUDENTS ARE BACK! Knowing that, remember to be extra cautious as you drive, bicycle, and walk across campus.

Each year more than 3,000 pedestrians and 850 bicyclists are hit by vehicles in North Carolina, making North Carolina one of the least safe states in the US for walking and bicycling. On average, about 160 pedestrians and 20 bicyclists are killed each year in the state, representing about 15 percent of all traffic fatalities that occur on North Carolina roads. In collisions with cars, pedestrians in particular have a lot to lose; those hit at 40 mph have an 85 percent chance of dying.

Whether you are walking, bicycling, or driving, following the safety tips below can save your life or the life of someone else.

**Pedestrian Safety Tips**

- Look for cars in all directions – including those turning left or right – before crossing the street; never assume that a driver will stop.
- Be careful crossing multiple lanes of traffic. Make sure each lane of traffic is clear before you cross.
- Enhance your visibility at night. Walk in well-lit areas, carry a flashlight or wear something reflective, such as stickers or armbands, to be more visible.
- Avoid distractions. More and more often, we see people texting or talking on cell phones when crossing streets; this diminishes the ability of your two key senses – hearing and seeing – that are used to detect and avoid cars. So, particularly when crossing streets, put down the phone for a few seconds.
- Be predictable to drivers and follow the rules of the road; obey signs and signals.
- Obey all pedestrian traffic signals.
- Watch for cars backing up in parking lots; brake lights can mean that a car is about to back up.
- Cross the street where you have the best view of traffic. At bus stops, cross behind the bus or at the nearest crosswalk.
- Always walk on the sidewalk; if there is no sidewalk, walk facing traffic and as far from the roadway as you can.

**Cyclist Safety Tips**

- Wear a helmet. It could save your life.
- Use a light and reflex mirrors or reflective clothing when bicycling at night, and be as visible as possible.
- Ride in the direction of traffic. Drivers may not be looking for you if you are riding the wrong way.
- Obey all signs and signals. This includes stopping at stop signs and red lights.
- Use all of your senses – watch and listen for cars, particularly at intersections and drive ways.
- Avoid distractions such as listening to headphones or answering phones when riding.
Motorist Safety Tips

- Safety is a shared responsibility. Motorists need to be watchful for pedestrians and bicyclists, drive at slower speeds, avoid distraction, and know the laws regarding when pedestrians or bicyclists have the right-of-way.
- Be prepared to yield to pedestrians in crosswalks.
- Give a bicyclist at least four feet of space when passing, or you may completely enter the left lane if conditions are safe to do so.
- Never pass a vehicle that is stopped for pedestrians.
- Before making a turn, be sure the path is clear of any pedestrians or bicyclists.
- Slow down in areas where you are likely to find pedestrians, such as near bus stops, schools, and playgrounds.
- Look carefully behind your vehicle for approaching pedestrians before backing-up.
- Keep an eye out for pedestrians at night that may be walking near or across the road.
- Avoid distractions such as food, passengers, and using mobile devices. Talking and texting while driving is both dangerous and illegal in many places.

Sources:
http://www.watchformenc.org/
https://www.ncdot.gov/bikeped/safetyeducation/

Sustainability: Green Fund

This year marks the third year that UNCG’s Green Fund will be in place. The fund is generated by a student fee that was proposed by students and passed in 2015. It currently adds up to just under $60,000 and is meant to primarily fund campus infrastructure improvements to help UNCG meet their commitment to Carbon Neutrality by 2050. It also funds sustainability education, research, and professional development opportunities that benefit students. Students, faculty, and staff are all eligible to submit proposals to the fund that will be judged ultimately by a committee of students with input from faculty and staff advisors. You can learn more about the fund and how to put together a proposal to make your sustainability ideas a reality by visiting: https://sustainability.uncg.edu/green-fund/.

This past year, the fund has invested in things such as nine new electric vehicle charging stations in Oakland Deck, LED retrofits on campus, and a four part conversation series on Sustainable and Socially Responsible Investing that will take place this academic year. Thank you to Facilities for your continued great work with the Green Fund and efforts to make campus a more sustainable community!

Cram & Scram 2017

Turn out for OWRR’s annual Cram & Scram sale was very light in comparison to previous years. In the past, the sale was held on a Saturday a couple of weeks after students left for the summer. This year, however, the popular sale was held on Friday, August 25th, a couple weeks after students returned to campus. OWRR supervisor, Ben Kunka, believes that the light attendance was due to scheduling the event during the week. Although the sale brought in a respectable $418 (remember that all items were on sale for $0.50), Ben states that he will be working with EUC reservations to secure a Saturday sale date for next August in the hope that it will draw in more of the incoming students. He believes that, “The unique angle of stuff from residence halls returning to residence halls is something students can more easily taken advantage of and benefit from.”

All unsold material was donated to the Salvation Army on Gate City Boulevard.
# September 2017

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<td>University Closed</td>
<td>Bloodborne Pathogens, Campus Supply, 9:00, 10:00, &amp; 11:00 AM</td>
<td>Facilities Luncheon, Moran Commons, 11:45 AM</td>
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<td>Operations Safety Committee Meeting, Campus Supply, 10:00 AM</td>
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<td>Warehouse Surplus Sale (cash only), 2900 Oakland Avenue, 8:00 –11:00 AM</td>
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<td>Benefits Open Enrollment Begins</td>
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**Meetings**

**Announcements/Notifications**

**Holidays/University Closed**

**Training**
# October 2017

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<td><strong>Machine Safety, Campus Supply, 9:00, 10:00, &amp; 11:00 AM</strong></td>
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<td><strong>Facilities Luncheon, Moran Commons, 11:45 AM</strong></td>
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**Customer Service Week**

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<td></td>
<td><strong>Boss’s Day</strong></td>
<td><strong>Safe Lifting Techniques, Campus Supply, 9:00, 10:00, &amp; 11:00 AM</strong></td>
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<td><strong>Operations Safety Committee Meeting, Campus Supply, 10:00 AM</strong></td>
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<td><strong>SECC Campaign Begins</strong></td>
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<td><strong>Benefits Open Enrollment Ends</strong></td>
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Does your department or committee have an event coming up in November or December? Send the information to Elizabeth Jordan to have it added to the newsletter calendar.
Retirements:
With several retirements to report this issue, we wish to offer congratulations and thanks to Marshall Hankins (Facility Services, pictured left), Ricky Gilmore (Facility Services), and Genaro Perez (Facility Services) for their many years of service to Facilities. Marshall and Ricky retired on 8/31/2017 with 10 and 21 years of service, respectively. Genaro will retire on 9/30/2017 after working in the department for 11 years.

Awards:
Congratulations to Thomas Everett of Facility Services on his selection as a scholarship recipient for the 2017 SRAPPA conference being held in Charlotte, NC this October. This is a great opportunity that brings together colleagues from public and private universities, community colleges, and K-12 schools to learn, network, share, and discover.

Promotion:
Congratulations to James Hodges of Facility Services on his promotion to full-time Housekeeper! James assumed his new role in August 2017.

Facilities Employees Around Campus: Spotlight

Mark Cable and Teddy Hyatt were part of a team including faculty and staff from the Department of Physics & Astronomy that worked this summer to remove the mirrors from the telescope at the Three College Observatory (TCO) at Bass Mountain. Mark and Teddy were responsible for setting up the scaffolding and work platforms around the telescope. They worked on multiple days in May to dismantle the telescope housing and rig the main mirror, that weighed several hundred pounds, for lifting out of the observatory dome with a crane. Once out of the building, the mirror was packed and shipped to the manufacturer for resurfacing. When the freshly resurfaced mirror was returned in July, Mark and Teddy worked to assist with the reinstallation of the mirror and reassembly of the telescope. Mark also assisted in photo documentation of the disassembly and reassembly process so that the department can create a manual for future maintenance of the telescope. The Physics & Astronomy Department seems to think the operation was very successful and will allow them to get clear images of objects in space for many years to come.

2018 Open Enrollment Important Information

Open enrollment will be held beginning September 30th through October 31st. The State Health Plan will offer active employees a choice between two plan options for the 2018 benefit year: the 80/20 plan and the 70/30 plan. Members will be automatically enrolled in the 70/30 plan for 2018. Members who wish to reduce their monthly premium or want to enroll in the 80/20 plan will need to take action during open enrollment.

To get more information about plan options, members are invited to attend a State Health Plan Member Outreach meeting. In person meetings are being held in select counties, and online webinars are also available. To register, visit: https://shp.nctreasurer.com/AboutSHP/connect/Pages/2018-Open-Enrollment-Member-Outreach-Events.aspx.

Facility Services

Best Employees

July
1st Shift - Albert Price
2nd Shift - Rebecca Jones

August
1st Shift - Peter Reynolds
2nd Shift - Tony Hankins

Contact Us

Questions, kudos, story ideas, or suggestions?

Please send to the Newsletter Committee at: http://goo.gl/forms/gvQQHFF2ei

A UNCG log in is required for this form.

All information for the next issue will be due to the Newsletter Committee by October 15, 2017.